
(Current Date)

**WOODLAND EDUCATION FOUNDATION
HALL OF FAME
NOMINATING FORM**

Nominations will be taken for alumni of Woodland High School that have attained distinction in their lifetime achievements. Those being nominated should share the characteristics of leadership, high standards, uncompromising integrity, commitment, courage and confidence. They should serve as role models for all students of Woodland High School and alumni. Nominees should be out of high school a minimum of five years. They must be available to attend the induction ceremony (usually held in early April) and be willing to speak to the high school student body. You must provide at least three (3) letters of reference regarding the characteristics of the nominee. **(SEE ATTACHED FORM)**. Please do not inform the applicant of his or her nomination. The selection committee will notify nominees that have been selected.

PLEASE COMPLETE THE FOLLOWING:

YOUR NAME _____

YOUR ADDRESS _____

YOUR PHONE NUMBER _____

INDIVIDUAL YOU ARE NOMINATING _____

YEAR OF GRADUATION _____

ADDRESS OF NOMINEE _____

PHONE NUMBER OF NOMINEE _____

TITLE OF NOMINEE _____

COMPANY OF NOMINEE _____

TO BE COMPLETED BY NOMINATOR: (Use additional pages if necessary.)

In your opinion what qualifies this person to be a candidate for the Hall of Fame?

What message can this person bring back to the high school student body?

List education and career history of nominee.

List any civic organizations the nominee belongs to.

List any public service or volunteer work done by nominee.

List any awards and/or honors received by nominee.

Provide a short personal history. (spouse, children etc.)

PLEASE PROVIDE ONE LETTER OF REFERENCE FROM EACH OF THE THREE CATEGORIES: (All persons writing references should know the nominee personally and know of their current qualifications.)

- Current employer/Supervisor (if applicable)

- Professional reference (select one)
 - Co-worker
 - Member of board or civic organization
 - Business associate
 - Community member
 - Educator

- Personal reference (select one)
 - Family member
 - Close friend
 - Minister
 - Community member

Three copies of a reference form are included. Please give a copy to each person writing a letter of reference so they are sure to include the necessary information.

Call Vicki at 815-672-5974 with any questions.

Return nominating form and letters of reference to the Main Office by December 15.
Return to Woodland C.U.S.D. #5, Hall of Fame Committee, 5800 E. 3000 North Rd.,
Streator, IL 61364.

**WOODLAND EDUCATION FOUNDATION HALL OF FAME
CRITERIA FOR NOMINATION AND SELECTION**

1. A maximum of three (3) people will be inducted each year.
2. Nominating forms will be available by October 15 of each year. Forms may be picked up at the main office of Woodland C.U.S.D. #5 at 5800 E. 3000 North Rd., Streator, IL 61364 or may be requested by calling (815)672-5974.
3. Nominating forms should be returned to the Woodland Education Foundation, 5800 E. 3000 North Rd, Streator, IL 61364 by December 15 of each year. Forms may be mailed or returned in person.
4. An anonymous committee will complete final selections.
5. Inductees will be notified of selection by January 15 of each year.
6. Inductees will assume any expenses incurred for attending the induction ceremony (usually held in early April) such as travel, lodging, meals, etc.
7. The Foundation will pay for meal of the inductee and spouse (or 1 guest) for the induction banquet.
8. Questions regarding the nominating process may be directed to Vicki Walter (672-5974 or 672-2278 or Larry Martell (672-7640 or 672-0855).
9. Those nominated and not selected may be nominated again by completing and updating the nominating papers.

(To be given to individuals writing a letter of reference)

Address letter to Hall of Fame Selection Committee, Woodland
Education Foundation, 5800 E. 3000 North Rd., Streator, IL 61364

**IN LETTER FORMAT PLEASE PROVIDE THE FOLLOWING
INFORMATION:**

- How do you know this person?
- How long have you known this person?
- Please provide as much information as you can about this person.
- Why do you feel this person is a good candidate and deserving of this honor?

HALL OF FAME RATING SHEET
(FOR COMMITTEE USE ONLY)

CANDIDATE NAME _____

PLEASE RATE THE FOLLOWING FROM 1 – 10 WITH 10 BEING THE HIGHEST RATING.

_____ **Professional (career) achievements.**

_____ **Personal achievements**

_____ **Awards/Honors**

_____ **Civic/Service organization involvement**

_____ **Volunteer work**

_____ **Professional references**

_____ **Personal references**

_____ **Role model for high school students and alumni (message they will bring back to students).**

_____ **Well-rounded individual**

RATE THE FOLLOWING FROM 1 - 5 WITH 5 BEING THE HIGHEST

_____ **Completeness of application including references**